

Exhibitor FAQ's

Q. How many badges will I received for my booth?

A. Each exhibiting company is allotted 6 badges per each 100 sq. ft. of purchased exhibit space.

Q. Are there any meeting rooms at the Convention Center?

A. No, all of the meeting space is held at the Headquarters Hotel.

Q. What is the deadline date on the application, can we still exhibit after that date?

A. The deadline date is set for the exhibitors who wish to use their priority points. Applications are accepted after the deadline date.

Q. Can Exhibitors earn CRCE credits?

A. The AARC exhibitor badge allows exhibitors to attend all educational and poster sessions. It does not allow continuing education credits to be automatically documented. However, an AARC member who is registered as an exhibitor may receive CRCE credit. Details will be provided to the booth manager(s) at the onsite registration desk.

Q. What are the hours of the Exhibit Hall?

A. The Exhibit Hall is open from 11:00am to 4:00pm.

Q. What hours are exhibitors allowed in the Exhibit Hall?

A. Exhibitors are allowed in 2 hours before the Exhibit Hall opens, and 1 hour after the Hall closes.

Q. What furnishings, if any come with the booth cost?

A. The exhibit space rental fee does not include: furniture, accessories, carpeting, audio-visual equipment, additional signs or electricity. These items can be ordered from individual contractors using the forms provided in the Exhibitor Service Kit emailed out separately. The Booths come with a back drape, a 7" x 44" identification sign with the company name, city, state and booth number.

Q. What is the height limit for booths and Islands?

A. The height limit for 10'x10' booth(s) is 8 feet in height and cannot extend further than 3 feet from the back wall. The maximum height for islands is 20 feet including signs, company name, logo and product information, lighting trusses or any other types of lighting fixtures.

Q. Can we have a drawing for give-a-ways in our booth?

A. Drawings, contest, or prize awards of any kind are expressly prohibited on the exhibit floor. Entries may be completed within your booth with the actual drawing held elsewhere. An announcement of the winner(s) may be discreetly posted within your booth. Announcements are prohibited via audio from the exhibitor's booth.